

Class Schedule Data

If you need to verify class schedule data, you will begin by logging into your school at <http://textbooks.ed.sc.gov> and clicking on the **Back Office** tab.

Click on the **Update Classes** option.

Click on the **Class Setup** sub-tab.

Select the appropriate (SIF) **Department**.

The screenshot shows the 'Update Classes' interface with the 'Class Setup' sub-tab selected. A table lists departments and the number of classes for each. The 'Mathematics(SIF)' department is highlighted in blue.


Department	# of Classes
Art	0
Business Ed	0
Career Technology(SIF)	3888
English	0
Foreign Language	0
Foreign Languages(SIF)	245
Health and Physical Education(SIF)	91
History	0
Home Economics	0
Industrial Arts	0
Language Arts	0
Language Arts(SIF)	176
Literature	0
Mathematics	0
Mathematics(SIF)	135
Music	0
Other(SIF)	197
Physical Education	0
Reading	0
Science	0
Science(SIF)	143
Social Studies	0
Social Studies(SIF)	171
Special Education	0
Special Education(SIF)	341
Theater	0
Visual and Performing Arts(SIF)	389
Other	0

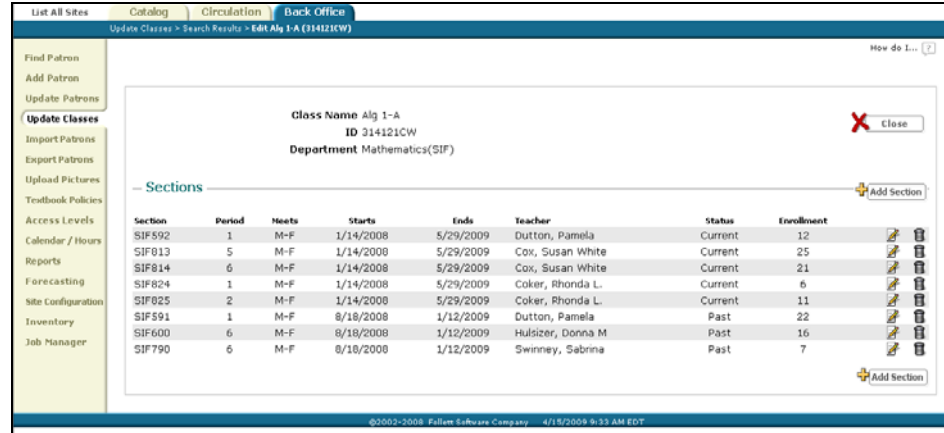
Click on the **Edit** icon next to the appropriate class.

The screenshot shows the 'Classes in department "Mathematics(SIF)"' interface. A table lists various math classes, each with a pencil icon in the 'Sections' column for editing.

Class	Sections
Adv. Topics Math-I (419400CW)	0
Adv. Topics Math-I (419400TW)	0
Alg 1-A (314121CW)	0
ALG 1-A (A+) (314124CW)	1
ALG 1-A YEAR (314123CW)	4
Alg 1-B (314221CW)	7
ALG 1 CP (411121CW)	0
ALG 1 H (411121HW)	0
ALG 1 H (411223HW)	0
ALG 1 H (411223CW)	2
Algebra 1-Year (411122CW)	0
Algebra 2 H-YR (411223HW)	1
Algebra 2-YR (411222CW)	1
Algebra 1 (4111800)	0
Algebra 1 GT (4111801)	0
Algebra1 (411100CH)	0
Algebra1 (411100CW)	0
Algebra1 (411100HW)	0
Algebra1 (411100HW)	0
Algebra1-Gr B HSC (211100CW)	0
Algebra1-Gr B HSC (211100TW)	0
Algebra2 (411200CH)	0
Algebra2 (411200CW)	0
Algebra2 (411200HW)	0
Algebra2 (411200HW)	0
ALT. SCH. MATH 7/8 (2110AL00)	0
AP CALC (417024AW)	1
AP Calculus AB (417000AH)	0
AP Calculus AB (417000AW)	0




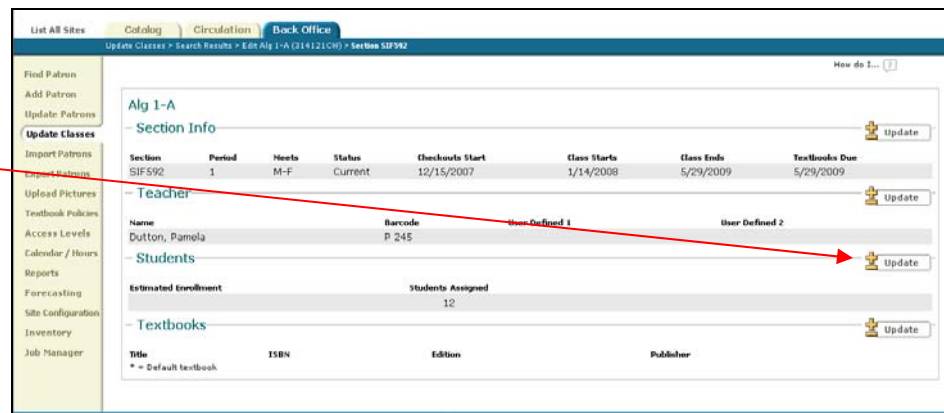
Click on the **Edit** icon  next to the appropriate section.



Class Name Alg 1-A
ID 314121CW
Department Mathematics(SIF)

Section	Period	Meets	Starts	Ends	Teacher	Status	Enrollment
SIF592	1	M-F	1/14/2008	5/29/2009	Dutton, Pamela	Current	12
SIF813	5	M-F	1/14/2008	5/29/2009	Cox, Susan White	Current	25
SIF814	6	M-F	1/14/2008	5/29/2009	Cox, Susan White	Current	21
SIF824	1	M-F	1/14/2008	5/29/2009	Coker, Rhonda L.	Current	6
SIF825	2	M-F	1/14/2008	5/29/2009	Coker, Rhonda L.	Current	11
SIF591	1	M-F	8/18/2008	1/12/2009	Dutton, Pamela	Past	22
SIF600	6	M-F	8/18/2008	1/12/2009	Hulizer, Donna M	Past	16
SIF790	6	M-F	8/18/2008	1/12/2009	Swinney, Sabrina	Past	7

Click on  **Update** to view a list of students.



Alg 1-A

Section Info

Section	Period	Meets	Status	Checkouts Start	Class Starts	Class Ends	Textbooks Due
SIF592	1	M-F	Current	12/15/2007	1/14/2008	5/29/2009	5/29/2009

Teacher

Name: Dutton, Pamela
Barcode: P 245

Students

Estimated Enrollment: 12
Students Assigned: 12

Textbooks

Title	ISBN	Edition	Publisher
* = Default textbook			

Verify the student enrollment is correct.

Repeat this process for at least one section in each Department.

