



## Guideline for Bar-Coding State of South Carolina Owned Textbooks

### We bar-code:

Textbook student editions in the Destiny Textbook Manager state-owned title file. Schools may bar-code student editions on CD by placing the bar-code on the back of the case and printing the bar-code number on the CD.

### We do not bar-code:

Big books  
Classroom Library Sets  
Consumables  
Kits of any kind  
Materials purchased by the district or school  
Novels  
Teacher editions

### Barcode Symbology:

- 14 Character, Code 39
- No Type ID, no check digit (generic)
- Location Code: SDE South Carolina Department of Education
- Inscription: Property State of SC
- Color: Royal Blue

### What does the state bar-code look like?

Picture of the barcode label actual size both labels:



### Where are the bar-codes affixed on the text books?

The bar-code label is affixed on the back, top of the textbook at least 1/4" from the spine and the security label is placed on the back, bottom of the end page:

